

Tenant Scale of Fees (as from March 2019)



Application & Referencing Fees:

The asking rent quoted does not include letting fees or any other outgoings. Depending on your requirements and the property you select there will be fees payable upon application as follows:

Standard Application Fee (per property):	£200 including VAT
First Applicant Application Fee:	£200 including VAT
Each Additional Applicant, including Guarantors (over the age of 18):	£150 including VAT

- The application fee will be used to cover the cost of a full reference & credit check, which will be carried by one of our externally referencing partners.
- All relevant application fees can be paid via BACS. Please speak to the office for the relevant bank account information.

To process your application swiftly we will also require the following;

- The last three months bank statements must be provided to Shires before the application can be processed. (Required from each applicant)
- In order to meet the obligations of the Immigration Act 2014 we are required to have had sight of your passport and take a copy for our file. (Required from each applicant)

Rent & Deposit:

Upon commencement of the tenancy, one month's rent is payable via BACS transfer. A deposit is required (which will be protected in accordance with Regulations) equivalent to five weeks rent.

Should the individual Landlord accept Pets, there will be an additional pet deposit or payment to be paid, usually between £150-£450 (dependant on pet number & type). Pet payments are non-refundable.

Additional Fees During the Tenancy:

- Late Rent Payment £30 including VAT
- Un-honoured Rent or Deposit Payment £30 including VAT
- Overpaid Rent Returned Fee £30 including VAT
- Providing Additional Tenancy Paperwork £30 including VAT
- Missed Inspection or Repair Appointment £30 including VAT
- Outgoing Reference Fee £30 including VAT
- Call out for Lost Keys £50 including VAT