

Additional Landlord Scale of Fees

(as from June 2019)



Additional Fees (applicable per service level):

All Services:

Provide EPC with approved Domestic Energy Assessor	£91.67 + VAT (£110 including VAT)
Cutting of Keys	Invoice + £10+VAT (£12 including VAT)
Tenancy Preparation & Inventory Only (No Marketing)	£350+VAT (£420 including VAT)
Marketing Only (No Viewings or Tenancy Documentation)	£350 + VAT (£420 including VAT)

Tenant Find + & Essential Tenant Find Only:

Check out of Non Managed Property	£350+VAT (£420 including VAT)
Preparation of letters/clauses during the tenancy	£60+VAT (£72 including VAT)
Letter of Rent Increase	£60+VAT (£72 including VAT)
Renewal of Tenancy with existing tenant	£250+VAT (£300 including VAT)
Property Inspection as your request	£75+VAT (£90 including VAT)
Providing documents to solicitors	£40+VAT (£48 including VAT)

Complete Management Only:

Renewal of Tenancy with existing tenant	£150+VAT (£180 including VAT)
Preparation & Service of a Section 21 Notice	£100+VAT (£120 including VAT)
Project Management of Major Works exceeding £2000	£500+VAT (£600 including VAT)
Progressing Insurance Claims	£500+VAT (£600 including VAT)
Court Appearance	£150+VAT per half day (£180 including VAT)
Tenancy Deposit Dispute Resolution	£150+VAT (£180 including VAT)